

BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive during the months November 2017 to February 2018, published on 16th October 2017.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Meetings of the Executive will be held on the following dates: , 14th November , 19th December 2017 and 12th February 2018.. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. This Notice will be further updated on the following dates: 16th October, 20th November 2017 and 12th January 2018.

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Allocation of Business Grant	To consider the allocation of a business grant	No	November 2017	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the key issues	Kate Ingram Head of Regeneration and Planning Policy Executive Member for Resources and Performance Management
Land off Clitheroe/Mytton Street, Padiham	To consider a report on land off Clitheroe/Mytton	Yes	November 2017	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the key issues	Lukman Patel Head of Governance, Law , Property & Regulation Executive Member for Resources and Performance Management

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Workforce Planning	To consider a report on Workforce Planning	Yes	November 2017	Public	Report setting out the key issues	Heather Brennan, Head of People and Development Executive Member for Resources and Performance Management
Fees and Charges 2018/19	To consider a report on Fees and Charges 2018/19	No (Full Council decision)	November 2017	Public	Report setting out the key issues	Asad Mushtaq, Head of Finance Executive Member for Resources and Performance Management
Revenue Budget Monitoring Q2 2017/18	To consider a report on Revenue Budget Monitoring Q2 2017/18	No (Full Council decision)	November 2017	Public	Report setting out the key issues	Asad Mushtaq, Head of Finance Executive Member for Resources and Performance Management
Capital Budget Monitoring Q2 2017/18	To consider a report on Capital Budget Monitoring Q2 2017/18	No (Full Council decision)	November 2017	Public	Report setting out the key issues	Asad Mushtaq, Head of Finance Executive Member for Resources and Performance Management

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Mechanics HLF	To consider a report on Mechanics HLF	Yes	November 2017	Public	Report setting out the key issues	Simon Goff, Head of Green Spaces and Amenities Executive Member for Community and Leisure Services
Disposal of Land at Westgate	To consider a report on the disposal of land at Westgate	Yes	November 2017	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the key issues	Lukman Patel, Head of Governance, Law, Property & Regulation Executive Member for Resources and Performance Management
Children's University and Aspirations Strategy	To consider a report on a Children's University and Aspirations Strategy	Yes	December 2017	Public	Report setting out the key issues	Mick Cartledge Chief Executive Leader

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Prairie Development	To consider a report on the Prairie Development	Yes	December 2017	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the key issues	Simon Goff, Head of Green Spaces and Amenities Executive Member for Community and Leisure Services
Curzon Street Procurement	To consider a report on Curzon Street Procurement	Yes	December 2017	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the key issues	Kate Ingram, Head of Regeneration and Planning Policy Executive Member for Regeneration

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Environmental Enforcement (Issuing of Fixed penalty notices)	To consider procurement options for 2018/19 for Environmental Enforcement	Yes	January 2018	Private	Report setting	Joanne Swift, Head of Streetscene Executive Member for Community and Leisure Services

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Lukman Patel, Head of Governance, Law, Property & Regulation, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: lpatel@burnley.gov.uk

Published: 16th October 2017